

Chula Vista Elementary School District  
**Rosebank Elementary School**  
*"Home of the Panthers"*  
**Mr. Neil MacGaffey, Principal**

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80 Flower St. Chula Vista, CA 91910 • (619) 422-8329 Phone • (619) 422-5014 Fax

Dear Students, Parents, and Guardians:

Welcome to the 2018-19 school year! The purpose of this handbook is to provide you with general information about our school. Please keep it handy so you may refer to it during the academic school year.

Please discuss all handbook details together as a family. Afterwards, please **return the last page, which acknowledges your review of the information.**

If you have any questions, please contact the school office.

Regards,

Neil MacGaffey, Principal

**Rosebank Elementary School**  
Home of the Panthers  
**2018 – 2019 Daily Schedule**

**Office Hours:**

7:30am – 4pm Monday through Friday

**School Hours:**

Grades K – 6<sup>th</sup>: 1<sup>st</sup> Bell – 8:40 2<sup>nd</sup> Bell – 8:45

Monday - Thursday	Fridays/ Minimum Day
Kindergarten: 8:45 – 3:00	8:45 – 1:30
Grades 1 <sup>st</sup> - 6 <sup>th</sup> : 8:45 – 3:15	8:45 – 1:45

**Monday – Friday Recess Schedule:**

Grade	Time
Kinder: 101, 303	10:10 – 10:30
Kinder: 102, 304	10:35 – 10:55
3 <sup>rd</sup> and 4 <sup>th</sup>	10:25 – 10:40
5 <sup>th</sup> and 6 <sup>th</sup>	10:45 – 11:00
1 <sup>st</sup> and 2 <sup>nd</sup>	1:30 – 1:45 (Fri. 1 – 1:15)

**Lunch Schedule: Monday – Friday**

Grade	recess	lunch
1st	11:00 - 11:20	11:20 - 11:45
2nd	11:10 - 11:30	11:30 - 11:55
Kinder	11:35 - 11:55	11:55 - 12:20
3rd	12:00 - 12:20	12:20 - 12:45
4th	12:10 - 12:30	12:30 - 12:55
5th	12:25 - 12:45	12:45 - 1:10
6th	12:35 - 12:55	12:55 - 1:20

# Rosebank Foundations

## **SCHOOL PHILOSOPHY:**

Understanding that each child is a unique individual, Rosebank Elementary School strives to meet the needs of each child. A sense of empathy for others, as well as self, should be developed in order to prepare one for life in a global society. A sense of responsibility for one's own education should be encouraged. Therefore, each child should be supported in becoming independent, self-directed, and self-disciplined. A child should experience as much success as possible in school, yet learn from one's failures as well. Emphasis should be placed on the positive, rather than the negative. Each child should be instructed at an appropriate academic level so success can be experienced.

Understanding *how to learn* gives a child the tools needed for a lifelong education. A three-way cooperative effort (between the school, the child, and the parents) ensures a child obtains the best possible educational experience.

## **SCHOOL MISSION:**

### **Our Mission**

Rosebank staff, students, and parents believe all students can learn and achieve, regardless of their past academic performance, family background, socio-economic status, race, or gender.

Our school's purpose is to:

- Educate all students to meet grade level standards and to reach high levels of academic performance.
- Emphasize the language arts.
- Foster positive growth in social/ emotional behaviors and attitudes.

We will work together to ensure all students attain their maximum educational potential.

### **To Complete Our Mission**

We will provide a comprehensive Kindergarten through Grade 6 program that models the importance of responsibility and respect and emphasizes equal education opportunities. To ensure successful learning, the program will include knowledge, skills, and attitudes.

### **Fundamental to Our Mission**

We will work together, share ideas, manage our resources, effectively use support staff, and provide a safe, orderly, and attractive environment.

# General Information

## ARRIVAL:

Students should **not** come to school before 8:00 a.m., *unless they are in YMCA childcare or participating in the breakfast program*. Supervision is not provided for them before this time and safety becomes an issue. **Kindergarteners should not arrive before 8:30 unless they are participating in the breakfast program or are accompanied by an adult.**

When students arrive to school, they will either line up on the playground at their classroom's designated letter or walk the track.

## BICYCLES:

Students in Grades 4 – 6 may ride their bikes to school. All bike riders must have a signed permission slip/ agreement on file before they may ride their bikes to school. The permission slip/ agreement can be found in this handbook.

## BIRTHDAYS:

Chula Vista Elementary School Board Policy 5030 *prohibits* food items, balloons, or anything else that may distract students in celebration of a student's birthday on the school site during the school day. There will be no exceptions to this policy.

In lieu of birthday celebrations, which interfere with instructional time, Rosebank has established a Library Book Program. Families may purchase a library book to honor a student's birthday. A label will be placed in the book with the student's name on it. The student will also be the first person to check out the book from the library. Please contact your child's teacher or the school librarian for more information.

## BREAKFAST & LUNCH:

Rosebank offers breakfast each morning from 8:00 a.m. to 8:40 a.m., last served 8:30.

Rosebank is a Provision 2 school. Therefore, **all Rosebank students may eat breakfast and lunch at no charge**. For Rosebank to remain in Provision 2 status, **new students to Rosebank** (all Kindergarten & new arrivals in Gr. 1-6) will need to complete a Local Control Funding Formula (LCFF) form. Returning students will not need to complete the LCFF form. **(all students will need to complete and return the LCFF form for the 2018/2019 school year)**

All children must eat lunch every day. If your child does not purchase a meal from our cafeteria, please send a healthy snack and lunch to school with him/ her. ***Do not send sodas, candy, or gum. \*\*\*Chips are allowed in a single serving size.***

## CAMPUS VISITATION:

Parents are welcome to visit Rosebank classrooms, accompanied by the principal for a period up to 15 minutes. **California State Law requires all visitors (including parents) to report to the office and sign in.** While this requirement may be an inconvenience, it's designed to maintain the security and

safety of all children while school is in session. Please make an appointment in the office before a planned visit. This will minimize the impact on classroom instruction.

### **CELL PHONES, ELECTRONIC GAMES, & TOYS:**

Students may bring cell phones to school; however, they may not use them during school hours. Each teacher will utilize one of the following protocols:

- All phones must be turned off and placed in the student's backpack during the school day, or
- Teachers may collect cell phones at the beginning of each school day and return them at the end of the school day.

Students not adhering to his/her teacher's protocol (bulleted above) will have his/her phone confiscated. The phone will be returned only to a parent or guardian. A second violation will result in a conference with the principal and further disciplinary action.

Electronic games/devices and toys are not allowed on the school campus. A confiscated electronic game/device or toy will be placed in the school office until a parent/ guardian picks it up.

### **CONTACTING THE CLASSROOM:**

Phone calls to the classroom may not occur during instructional hours. In the event of an emergency, please contact the school office and a message will be delivered to your child or your child's teacher.

### **DASH (Dynamic After School Hours):**

The mission of DASH is to provide elementary school children with a variety of challenging, structured, and recreational activities in a safe after-school setting. Activities are designed to foster teamwork, athletic skills, positive attitudes, and self-esteem. The South Bay YMCA operates this program.

### **DISMISSAL:**

Safety is our greatest concern. Please take extreme care when picking up your child.

Upon dismissal from class, students should immediately leave the school grounds from the designated exits.

The Safety Rules are:

1. Stop, look, and listen.
2. Cross ONLY at the crosswalk (especially on First and 'E' Street).
3. Obey the directions of the Rosebank Safety Patrol.
4. Walk, don't run, across the street.
5. Do not cross the street between cars.
6. Do not follow toys into the street.
7. Never skateboard or play in the street.

Students who are not picked up by 3:45 should report to the school office and parents will be called. Parent conferences with the principal will take place when students are chronically picked up late from school. The office staff cannot be responsible for students left in the school office after school hours.

**Students are not allowed to remain on campus after school and play unsupervised.** Students who remain on campus after school **MUST** be signed in with DASH or the YMCA program. We do not provide after school supervision for students who are waiting for parents or siblings.

### **DRESS CODE:**

In order to provide a safe and orderly environment on our campus, students must be appropriately dressed at all times. Rosebank Elementary expects everyone to have high standards of conduct and appearance. Clothing and jewelry should be suitable and comfortable for normal school activities and should reflect respect, pride, and good standards of the student's home and community.

The dress code policy, adopted by the Chula Vista Board of Education in March 1995, states:

1. Shoes must be worn at all times. Sandals must have closed toes and heel straps. Thongs or other backless shoes or sandals are not acceptable.
2. Make-up is inappropriate in the elementary school. Dangling earrings, chains, and keys worn visibly around the neck are unsafe and are not acceptable.
3. Clothing and jewelry shall be free of writing, pictures or other insignia which are rude, vulgar, profane and/ or sexually suggestive or which advertise or advocate racial, ethnic or religious prejudice or the use of drugs, tobacco or alcohol.
4. Hats, caps and other head coverings shall not be worn indoors. Ball caps worn outside during the school day must be worn with the bill forward.
5. Clothes shall be sufficient to conceal undergarments at all times. See-through or fishnet fabrics, halter tops, off-the-shoulder, low-cut tops, tops with thin straps, bare midriffs and skirts or shorts shorter than mid-thigh are not acceptable. Pants that are baggy and sit low on the hips are unacceptable.

To further ensure safety of all students, pointed earrings, ear gauges/ plugs, eyebrow rings, and lip rings are not allowed at Rosebank.

### **INSTRUCTIONAL SUPPLIES:**

Students are issued books and materials. They are responsible for all books and materials entrusted to them. The cost of lost or damaged textbooks will be billed to the student's family, in accordance with School District procedures.

### **LOST & FOUND:**

The Lost and Found is located near the playground & garden area. Please mark all belongings with your child's full name and room number. All unclaimed articles remaining in January and June are donated to charitable organizations.

## **RECESS PROCEDURES:**

Morning recess & lunch recess procedures will begin on Day 1 of the school year. Please review these procedures with your child.

- Upon the sound of a bell or siren, students will freeze.
- Students will then line up on the blacktop by his/ her classroom number.

## **RESIDENCY VERIFICATION:**

The Chula Vista Elementary School District will verify the residence of all students attending any school within the district as per California State Law. An audit is performed annually. Unfortunately, if it is established that you do not reside within school or district boundaries, or do not have a currently approved zone transfer, your child will be returned to his or her designated home school. **Classroom assignments will be withheld until residency is verified.** If you have any questions regarding residency verification, please come by the school office or contact us by phone at (619) 422-8329.

## **SIXTH GRADE CAMP:**

Our Grade 6 students have the opportunity to participate in a four or five-day outdoor education program that takes place at Camp Marston (near Julian, CA). For most students, attendance at camp is one of the key highlights of their elementary school years.

The camp fee is approximately \$275.00, which includes the week at camp and transportation. Grade 6 families will be notified with information of the exact camp dates and fees. Some parents choose to pay the entire fee for their child. Other parents insist that their child earn some of the funds for camp by saving allowance money or by doing chores around the house. **Note: The school district does not pay camp fees.** If you have any questions about camp, please speak with your child's Grade 6 teacher.

## **SNACKS:**

To encourage healthy eating habits, students may only bring nutritious snacks to school. Chips, sugary snacks/ cereals, candy, and sodas are *not* permitted at snack time. Please see the District Wellness Policy or speak with your child's teacher if you are unsure of permitted snacks to send with your son/ daughter. **\*\*\*Chips are allowed in a single serving size.**

## **STUDY TRIPS:**

Instructional study trips may take place throughout the school year. A parent or guardian must provide a signed, written permission for a student to participate. Without written permission, a student will not be permitted to participate. **Permission by phone is not acceptable.**

## **TEACHER CONFERENCES:**

Parent/ teacher conferences are scheduled during fall and spring. If you feel an additional conference is needed, please respectfully contact your child's teacher. **Conferences and phone calls during instructional time are not appropriate.**

**YMCA CHILDCARE:**

Supervised childcare is offered both before and after school hours through the YMCA in the auditorium. There is a fee for this service. Arrangements are made directly through the South Bay YMCA. They may be reached at 619-421-9622.

## Attendance/ Health

Our Health Office Staff works hard to ensure the health of our students and coordinates their efforts with a nurse who is on site three days a week.

We request the following:

1. Always bring **special health issues and physical concerns** to our attention.
2. **Absence:** Please call us early on the first day your child will be absent from school. Also, update the attendance/ health office on Day 3 of any continuing absence. Parents have 72 hours in which to justify an absence.
3. **Medications:** Most medications are easily given before or after school. If it becomes necessary to dispense medication during school hours, it must be prescribed by a doctor (licensed in **California**) and be in the container dispensed to you from a pharmacy. District Policy also requires that we obtain a parent and doctor's authorization on a District medication form. The "*Authorization for Medication Administration*" form can be obtained in the health office.
4. **Immunizations** are required before school attendance. Verification of immunizations should be presented at the time a child is registered.
5. **Vision and hearing screenings** are conducted during the Kindergarten or Grade 1 year. They are repeated in Grade 3 and Grade 5.

### Attendance

School attendance plays a critical role in student achievement. We encourage parents to have their child come to school each day unless they are sick. Please schedule doctor and dentist appointments for late in the day. **If you must schedule an appointment for the morning, please send your child to school and pick them up prior to the appointment.**

The purpose of an Independent Study Contract is **not** for family vacation. Please refer to your school calendar to plan vacation time during times when school is not in session. All Independent Study Contracts are subject to review.

It is our responsibility to communicate with parents if their child is tardy or absent more than normal. **California State Ed Code states: Any child may be reported as a truant if s/he has been absent from school without a valid excuse for more than three days, or tardy for more than three days.** We do, however, understand that some children may be affected with extended illnesses, such as the flu, chicken pox, etc.

Tardies have a negative effect on the late child and the entire class. When children come to school late, teachers must stop the entire class to review information or tests that the late child has missed. It is extremely important to instill the lifelong habit of being on time in children at this early stage in their lives.

In the event of excessive absences or tardies, a Student Attendance Review Team (SART) meeting is held with parents, student and staff to develop an agreement to improve attendance. Should there be no improvement, a Student Attendance Review Board (SARB) meeting is held at the District Office.

## **Perfect Attendance**

Rosebank acknowledges those students who keep **perfect attendance** with awards. Guidelines for perfect attendance are below.

**Perfect attendance** is a student who is:

- **Never absent – zero absences.**
- **Never tardy – zero tardies.**
- **Never leaves school early – zero early dismissals.**

## **Emergency and Disaster Information Cards**

**Please complete both sides of the green Emergency Form and the white Disaster Information Card and return them to school as soon as possible.** These cards provide us with important information as to whom we should contact in case of an emergency. **This information needs to be updated throughout the year as changes occur in your address, phone numbers, and other personal information. Unless specific written permission is received from you, your child will not be released to any undesignated adult.** Your child will only be released to the persons you list on these cards, so please give this serious consideration when completing them. Accurate and complete information on both cards is **absolutely** essential.

## **Guidelines for Sending Your Child to School**

### **Symptoms**

- Vague: “I don’t feel good” symptoms
- A single episode of diarrhea
- Vomiting (1 time) without any other symptoms
- Ear infection – no pain
- Vague complaints of aches, pains, or fatigue
- Sniffles, clear runny nose, or mild cough without fever
- Infestation of scabies or lice (after treatment/ no live lice)
- Cold sores (sores covered)
- Strep throat (after 24 hours on medication)
- Fever above 100.5° (measured orally)
- Vomiting or diarrhea (more than once)
- Chicken Pox (until scabbed over)
- Undiagnosed skin rash, impetigo, or ringworm
- Flu: Body aches, fever, headache

### **Course of Action**

School  
School  
School  
School  
School  
School  
School  
School  
School  
Home  
Home  
Home  
Doctor  
Doctor

Questions? Please call our Health/ Attendance Clerk or Nurse at **extension 480110.**

# Discipline Plan

## Standards of Excellence

At Rosebank, we are committed to providing a quality education for our students. All children have the right to attend a comfortable and safe school. Rosebank kindly requests the support and cooperation of all stakeholders in making our school a pleasant and a safe place in which all children learn.

In order to provide an atmosphere that is conducive to the best environment, students must adhere to all school rules and regulations.

## Expected Behaviors

- Treat others, and their property, with kindness and respect.
- Follow all directions the first time they are given.
- Behave in a manner that is safe for yourself and others.
- Show responsibility by doing your personal best every day.
- Demonstrate Panther Pride.

## Playground Rules

- No food is allowed on the playground. Snacks must be eaten at the tables.
- Use playground equipment in a safe manner.
- Do not exclude others from games.
- Show good sportsmanship.
- Be respectful of others peoples' games.
- No throwing sand or rocks.
- Big Toy
  - No jumping off of the Big Toy.
  - No playground equipment on the Big Toy
  - No tag on or around the Big Toy.
  - While using the slide, one may only go down feet first.
  - No climbing up the slide.
- No Play Zones
  - Banks
  - Near classrooms, bathrooms, & covered tables
  - Between buildings
- Games not allowed at Rosebank include (yet aren't limited to):
  - Chase
  - Football
- When the duty supervisor signals the end of recess, students should **FREEZE**. Afterwards, students will walk to their classroom lines.

## Consequences

If a student disregards the above rules, the following steps will be followed:

1. Individual teachers will apply their classroom discipline policies.
2. Individual teachers will contact parents by phone, e-mail, or note.
3. Principal will speak to student.
4. Principal will contact parent/ guardians by phone.
5. Principal will conference with parents/ guardians.

The above steps will be enforced for recurring problems in a progressive manner. Consequences may include, but are not limited to:

- Loss of recess
- Loss of privileges
- Apology note
- Sent to another room
- After school detention
- In-school suspension
- Out of school suspension

For severe problems, such as fighting, a suspension will be enforced.

### **Anti-Bullying Policy**

Rosebank values and respects all individuals. We believe everyone has the right to be safe, both psychologically and physically.

Bullying behavior (including physical and verbal aggression, social alienation, and intimidation) will not be tolerated. When bullying incidents arise, assistance will be made available to the victim. The bully will receive both assistance and a consequence.

# Homework Policy

Your child's teacher strives to:

- explain and clarify assignments with students at the time the homework assignment is made.
- provide a variety of activities, in addition to pencil and paper assignments.
- evaluate and monitor all homework assignments.
- provide students access to school materials that are basic to completing the assignment.
- inform a student's parents when the student has repeatedly failed to complete assignments.
- assign work in time allotments appropriate to individual needs and differences.

A parent is encouraged to:

- provide a study place with a minimum of distractions and interruptions.
- ask your child about homework and to monitor the student as needed.
- communicate with the teacher if there is a question about homework assignments.
- make sure school materials are returned.
- review assignments before the assignment is returned to the school.

A student is expected to:

- tell his/her parent when an assignment is given and when it is due.
- make a note of homework assignments.
- bring appropriate materials home and return the materials to school on time.
- complete the assignment neatly, accurately and on time.

Recommended time allotments for homework:

- Grades K-1                    20-30 minutes daily
- Grades 2-3                    30-40 minutes daily
- Grades 4-6                    40-80 minutes daily

Students are usually assigned homework on Monday through Thursday. However, there may be times when a student will need to use Friday evening, Saturday, or Sunday to complete the assignment. Monitoring of this policy will be left to the individual teachers.

# Student Services

At Rosebank, key elements are in place to ensure the healthy development of each child. Steps are taken to provide curriculum that promotes self-esteem, decision-making skills, and the ability to peacefully resolve conflict. We equip students with tools to help them deal with stressful situations, like teasing or bullying. Our staff is encouraged to be fair and caring listeners.

The following services are in place to assist students:

## **ASSESSMENT SERVICES**

English Language Proficiency  
GATE  
Hearing and Vision Screening  
Physical Fitness  
Psychological

## **OTHER INTERVENTION SERVICES**

Classroom Strategies  
Counseling  
School Attendance Review Team (SART)  
Student Study Team

## **DISCIPLINARY OPTIONS**

Campus Beautification  
Loss of Recess or Lunch Recess  
Parent Conference  
Modified Schedules  
Law Enforcement  
In-School Suspension  
Out-of-School Suspension

## **SKILLS COMPONENT**

Cross-age tutoring  
Panther Club

## **AFTER-SCHOOL CARE**

DASH  
YMCA

## **POSITIVE ACTIVITIES**

Blue Ticket Drawings  
Classroom Incentives  
Lunch with Teacher  
Perfect Attendance Awards  
Red Carpet Assembly  
Safety Patrol  
Soccer Teams

# BIKE RIDER PERMISSION SLIP

## Rosebank Elementary School

**Rosebank permits 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> graders to ride their bikes to school with your permission.** All students must comply with the Rosebank Bike Rider policies. Please review the requirement agreement, sign and return to the school office. Only students with permission slips on file will be permitted to ride to school.

Requirements/Agreements:

- Students must wear a bike helmet (state law).
- Students must walk their bike at all times on school grounds.
- Students must obey all traffic laws and ride their bike in a safe manner.
- Only ONE student per bike (no passengers on pegs or handlebars).
- Student must be in 4<sup>th</sup>, 5<sup>th</sup> or 6<sup>th</sup> grade.
- A completed slip is in the office before riding to school.

(Print student's name): \_\_\_\_\_ has my permission to ride his/ her bike to Rosebank. I have reviewed the requirements with my son/ daughter. I understand that my son/ daughter's participation depends on their adherence to the requirements.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

I agree to comply with all the requirements and understand that my failure to comply will result in losing my bike riding privileges.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

# HOME/ SCHOOL COMPACT

## Rosebank Elementary School

Learning takes place when there is a combination of effort, interest, and motivation. As we are committed to your child's progress in school, we're going to do our best to promote his/her achievement. This agreement is a promise to work together. We believe this agreement can be fulfilled with a unified effort between students, parents, teachers, and the principal. Together we can improve teaching and learning.

As a STUDENT, I pledge to:

- Showcase our school core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Befriend my peers and not bully others.
- Work as hard as I can on my school assignments.
- Ask my teacher questions when I don't understand something.
- Limit my TV watching and read books instead.
- Arrive to school with all necessary supplies.
- Visit my school library or classroom library at least once a week.
- Share and discuss my classroom work with my parents.

As a PARENT, I pledge to:

- Reinforce our school core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Send my child to school regularly and on time.
- Reinforce school and classroom rules.
- Participate in school activities at least once a month.
- Talk with my child about his/ her activities every day.
- Communicate with my child's teacher.
- Encourage my child by reading to him/her and by reading myself.
- Provide necessary materials to support my child's learning.
- Encourage good study habits and provide a time and a place for quiet study.

As a TEACHER, I pledge to:

- Reinforce our school core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Explain my expectations, instructional goals, and grading system to students and parents.
- Provide a safe, positive, and healthy learning environment for the students.
- Provide motivating and interesting learning experiences in my classroom.
- Communicate and cooperate with each parent to ensure the best education possible.
- Communicate regularly to students and parents the expectations for homework, class work and behavior.
- Encourage students to do their best.

As a PRINCIPAL, I pledge to:

- Reinforce our school core values (Caring, Honesty, Perseverance, Respect, & Responsibility).
- Create a welcoming environment for students and parents.
- Communicate to students and parents the school's mission and goals.
- Ensure a safe and orderly learning environment.
- Reinforce the partnership between parent, student, and staff.
- Encourage parent involvement.
- Act as the instructional leader by supporting teachers in their classrooms.
- Provide appropriate in-services and training for teachers and parents.

Most importantly, we promise to help each other carry out this agreement.\*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\*For a complete copy of Rosebank's Parent Involvement Policy, please view the Rosebank website or inquire at the school office.

# **INTERNET AGREEMENT**

## **Rosebank Elementary School**

### **CHULA VISTA ELEMENTARY SCHOOL DISTRICT INTERNET USE GUIDELINES/ AGREEMENT**

Internet is an information superhighway connected to Chula Vista Elementary School District's local and wide area computer network. Students and teachers are able to use this resource as a powerful tool to gather information and perform research in a worldwide electronic library. In the system, users are able to connect to businesses, libraries, museums, government offices, and other schools throughout the world.

Internet is a public place where users will share electronic space with many other individuals. Potentially, thousands or even millions of users can monitor internet communication from individuals within the Chula Vista Elementary School District. Likewise, users from the District can monitor communication of other individuals on the network system. For this reason, internet communication must remain free of obscene language or behavior that may be considered harassment. Rules that commonly apply to school conduct will be linked to Internet communication protocol and use of any telecommunications technology.

Internet, like magazines, books, cable TV, 900 telephone numbers, and even regular television broadcasts, often contains inappropriate information. Therefore, student use will be monitored. The District will treat unacceptable Internet information like it would any other form of potentially offensive material or broadcast content. Chula Vista Elementary School District encourages use of this valuable educational tool, but will not condone inappropriate exchange of information on the internet.

Additionally, while conducting research, users must experience restraint in copying ideas of writings of other persons without giving credit. Plagiarism, whether in print or non-print media, and violation of copyright laws will not be condoned.

Note: The Internet Use Guidelines/Agreement is a legally binding contract. Users must sign this document in order to receive an internet account. Please read it carefully.

*I understand and will abide by the terms and conditions outlined in the Internet Guidelines/Agreement, and will assume responsibility for appropriate use of Internet. This includes responsibility for reporting any misuse of the Internet System to appropriate District staff.*

#### **Parent or Guardian Network Responsibility Contract**

**(If user is under the age of 18, a parent or guardian must also read and sign this Agreement)**

As the parent or guardian of the student user name above, I have read the Chula Vista Elementary School District (CVESD) Internet Use Guidelines/Agreement. I understand that access to the Internet is designed for educational purpose, and CVESD has taken available precautions to eliminate controversial materials, and I will not hold the District responsible for materials acquired on the network.

Furthermore, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

District Calendar: July 2018 – December 2018

District Calendar: January 2019 – June 2019

[PLEASE SIGN AND RETURN THIS SHEET TO YOUR CHILD'S TEACHER.]

## PARENT AGREEMENT

I have read the information within the Parent Handbook with my child, including **the Discipline Plan, the Home/ School Compact, and the Internet Guidelines/ Agreement.**

\_\_\_ I have read and understand the **Discipline Plan.**

\_\_\_ I agree with the **Home/ School Compact.**

\_\_\_ I understand and will abide by the terms and conditions outlined in the **Internet Guidelines/ Agreement**, and will assume responsibility for appropriate use of the Internet. This includes responsibility for reporting any misuse of the Internet System to appropriate District staff. As the parent or guardian of the student user named above, I have read the Chula Vista Elementary School District (CVESD) Internet Use Guidelines/ Agreement.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

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## LIBRARY AGREEMENT

All classes visit the library on a bi-weekly basis to check out books. Please help your child or children remember to return books on their library day in order to check out more books. **If a book is lost, or damaged beyond repair, you will need to pay for the replacement of that book.** Please fill out the form below if you agree to give your child permission to check out books.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Teacher & Classroom Number

**LAST PAGE ON YELLOW**