

We Want You!



**Come Join the
Halecrest PTA **

**PTA board elections will
be held on March 12, 2019**

**Please consider joining
the team to help support
the wonderful students
and staff at Halecrest.
(see reverse side for details)**



halecrestpta@halecrest.com

Ever wonder what being a PTA board member consists of?

If you are interested in becoming a PTA board member for the 2019/20 school year, the following positions are available:

President (coordinates the work of officers, presides at all meetings)

Vice President (serves as the primary aide to the president)

Treasurer (keeps permanent books of account and records, prepares all authorizations for payments)

Secretary (keeps an accurate record of the proceedings at all meetings)

Programs Coordinator (directs the implementation of programs sponsored by the PTA)

Fundraiser Coordinator (coordinates and oversees all fundraising activities throughout the year)

Memberships Coordinator (coordinates membership drives, keeps membership records and database current)

Parent Liason Officer (develops a parent outreach program that provides opportunities for interaction and engagement)

Community Liason Officer (works on goals that focus directly on the needs of the community, meanwhile recognizing the diversity of the school)

Hospitality Coordinator(official host of the PTA unit and has the responsibility of establishing a friendly & comfortable atmosphere)

Historian (assembles and preserves a complete archive of PTA activities)

Auditor (audits the books and financial records of the PTA board)

If you are interested in joining the PTA Board please complete the bottom portion of this form and return to the Halecrest office by March 8, 2019 or email us at halecrestpta@halecrest.com. Thank you.

Name: _____

Email: _____

Phone #: _____

Position Interested in: _____

Special Skills: _____

