



Chula Vista Elementary School District

**PROPOSITION E  
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE**

**Meeting Minutes  
May 14, 2014 – 6 P.M.  
Dr. Lowell J. Billings Board Room  
Education Service and Support Center**

**1. Call to Order**

Chairperson Dr. Diane Gerken called the meeting to order at 6:04 P.M.

**2. Roll Call**

**Members Present:**

Ami Abbott  
Marina Diaz  
Sean R. Dunbar  
Dr. Diane Gerken  
Mary I. Helvie  
Karyn Koenig

**Members Absent:**

Debbie Sanders

**Others Present:**

Oscar Esquivel, Asst. Supt. for Business Services and Support  
Matthew Tessier, Executive Director of Technology and Instruction  
Rudy Valdez-Romero, Director of Maintenance and Operations  
Theresa Villanueva, Director of Fiscal Services  
Angie Barton, Office Manager (Meeting Recorder)

**3. Approve Minutes**

**March 19, 2014, Regular Meeting**

MSCU Abbott, Helvie that the minutes of the March 19, 2014, regular meeting of the Independent Citizens Oversight Committee (ICOC) be approved as presented.

**4. Demonstration: Use of Technology in Classrooms**

***Matthew Tessier, Executive Director of Technology and Instruction***

As requested at the March 19 ICOC meeting (when a brief discussion was held on the use of wireless/mobile devices in classrooms), Mr. Tessier was in

attendance to discuss and demonstrate the technology available to students and staff. The ICOC meeting was moved to the District's Information Technology Department Training Room for the demonstration.

Mr. Tessier presented information on the new learning environment for children where portable and mobile devices are replacing the older setup of computers plugged into electrical outlets along classroom walls. He discussed the following features during his demonstration.

- Each classroom has a dedicated access point (also referred to as a “router”), which can support up to 31 children learning wirelessly.
- Most District schools currently have Category 5 or Category 5E cabling that will be upgraded to Category 6 and allow data to be transferred significantly quicker. The cabling will be installed above the ceilings and will replace cabling that is currently installed and visible on walls.
- Each classroom will have a large television screen/monitor on a swivel arm that the teacher can maneuver during instruction.
- If a child has his/her own wireless device at home, he/she will be encouraged to bring it to the classroom. Mr. Tessier explained the “Bring Your Own Device” Program.
- There are two sides to the District network: Employee and Guest. This is particularly useful during situations when there is a substitute employee, who would be able to access technology but would not be able to gain access to sensitive information.
- Filtering designed to prevent access to inappropriate websites.
- The Acceptable Use Policy, which provides guidelines and rules on the appropriate use of computers and technology.
- When a student enters the District, an account is established for him/her through the active directory. Students can use software programs (e.g., OneNote, PowerPoint, Excel, Email, etc.), share documents, and store information on the cloud. The account automatically follows the child through grade levels and schools.
- The procedures in place help each child to be a responsible, digital citizen.
- Licenses are purchased through the CAMSA Program, which provides a reduced rate to the District based on the number of full-time equivalent staff. These fees are paid with Educational Technology funds and not with Proposition E dollars.
- The District continues to provide professional development and training to teachers on the use of technology. Doing so allows the seamless integration of technology into the classrooms.
- The infrastructure in place provides flexibility to grow as advances are made in technology.

Mr. Tessier also presented an Asus machine (a 10-inch notebook computer/tablet) and an iPad to the ICOC and demonstrated their wireless connectivity to the large television screen/monitor. The District was able to purchase

4,800 Asus machines at less than \$400 each with Common Core State Standards implementation funds. Asus machines were used successfully for online student assessments during Spring 2014.

After Mr. Tessier's demonstration and a brief question-and-answer period, ICOC Members returned to the Board Room for the remainder of the meeting.

**5. Discussion: Annual Report to CVESD Board of Education on June 18, 2014**

The ICOC will present its first annual report at the June 18 Board of Education meeting. A draft report previously discussed with Chairperson Dr. Gerken was presented to the Committee for discussion and input. The report provides information on School Facilities Improvement District (SFID) No. 1 and the 31 CVESD schools located within its boundaries; Proposition E; major categories for improvements for the 31 schools using bond funds; recent contract awards for the modernizations of Castle Park, Rice, and Rosebank; results of the first year audit for the Proposition E Building Fund; and duties of the ICOC.

When the Summer 2014 modernization projects begin, photos or video clips will be incorporated in the presentation to show the beginning stages of construction. Photos before any work takes place will also be included to show how much the three sites are in need of modernization. Mr. Esquivel asked ICOC Members to review the draft and to contact his office regarding any revisions or additions Members would like included in the report.

**6. Update: Modernization of Castle Park, Lilian J. Rice, and Rosebank Elementary Schools**  
***Rudy Valdez-Romero, Director of Maintenance and Operations***

Mr. Valdez-Romero provided an update on the current status of the modernization projects scheduled for Summer 2014.

- As discussed at the ICOC's March 19 meeting, the bid for the Storm Water Pollution Prevention Plan (SWPPP) services was rejected due to the amount of the one submitted bid. The cost for the SWPPP was estimated at \$50,000, and the bid was nearly twice this amount. Mr. Valdez-Romero stated that SWPPP services will most likely be done in-house by District staff or through a change order by Balfour Beatty Construction (BBC) (the District's Construction Manager for the modernizations). Construction will not be affected since this involves a storm water report service and not construction work.
- Large storage containers have been delivered to Castle Park, Rice, and Rosebank for storing and moving of site materials.
- District staff and representatives from BBC and Ruhnau Ruhnau Clarke (the District's Architect for the modernizations) have reviewed all plan submittals from the contractors.

- On June 6, which will be the last day of school for students, teams will be at the sites as staff leaves and finishes packing. Moving of materials and equipment will begin and continue through Saturday and Sunday.
- A surplus sale will be held by the District for obsolete furniture and equipment.
- Contractors will begin modernization on June 10.

## **7. Approve Next Two Meeting Dates**

***September 17, 2014***

***November 19, 2014***

MSCU Helvie, Koenig that the September 17 and November 19 meeting dates be approved.

The September 17 meeting will begin at 9 a.m. in the Dr. Lowell J. Billings Board Room. The ICOC will then conduct site visits to Castle Park, Rice, and Rosebank to tour the modernized facilities.

The November 19 meeting will begin at 6 p.m. and will be held in the Dr. Lowell J. Billings Board Room.

## **8. Other Items/Open Discussion**

At the March 19 meeting, ICOC Members expressed interest in keeping the current document cameras available at school sites. Each document camera can plug into a cable and project directly to the large television screen/monitor, rendering the projector useless. Committee Members were informed that document cameras will remain and that projectors will be removed from the school sites.

A brief discussion was held regarding the technology available to students and staff. Members agreed that the future requires students to be familiar with technology, that the District is making great strides in preparing students for the future, and that funds from Proposition E are helping students reach this goal.

## **9. Adjournment**

Chairperson Dr. Gerken adjourned the meeting at 7:15 P.M.

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