

CHULA VISTA ELEMENTARY SCHOOL DISTRICT



Minutes of the Regular Meeting of the District Advisory Council (DAC) District English Learner Advisory Committee (DELAC)

Education Service and Support Center - Room C
Chula Vista, CA 91910
September 6, 2016
12:00 p.m.-2:00 p.m.

1. **CALL TO ORDER/INTRODUCTION** - DELAC Chairperson, Marcos Lopez, called the meeting to order at 12:03 p.m. and welcomed everyone to the meeting. Before the meeting started, he reviewed the "Ground Rules" as a protocol in conducting these meetings. The following schools gave a brief overview of their programs: Allen, Chula Vista Learning Community Center, Sunnyside and Valley Vista.
2. **QUORUM CHECK** - A quorum was established.
3. **APPROVAL OF AGENDAS** - DELAC Chairperson, Marcos Lopez asked for approval of agendas. **Erica Inchaurregui/Kellogg** made a motion to approve the August agenda. **Jesse Guerrero/Cook** seconded the motion. **Amber Roehm/Halecrest** made a motion to approve the September agenda. **Valerie Downey/Feaster** seconded the motion. There was motion to approve agendas. Motion passed.
4. **APPROVAL OF MINUTES** - DELAC Chairperson, Marcos Lopez asked for approval of the minutes. **Erica Inchaurregui/Kellogg** made a motion to approve May minutes. **Theresa Stevens/McMillin** seconded the motion. **Amber Roehm/Halecrest** made a motion to approve August minutes. **Lileana Robles/Harborside** seconded the motion. There was motion to approve minutes. Motion passed.
5. **SUPERINTENDENT'S REPORT** – Superintendent, Dr. Escobedo was not present at this meeting.
6. **DISTRICT ADMINISTRATORS' REPORT** - On behalf of the Superintendent, Dr. Escobedo, Lead Executive Director of Technology and Instruction Services and Support, Matthew Tessier, shared brief information on the results of the 2016 California Assessment of Student Performance and Progress (CAASPP) and Local Measures Assessments. Mr. Tessier encouraged parents to attend tomorrow's District board meeting to view a full report presentation on what English Learners (EL's) and students achieved on the assessments for Mathematics, English Language Arts, and Science.

Executive Director of Language Development and Instruction Services and Support, Emma Sanchez, shared that CVESD hired two District Bilingual Resource Teachers, Lorena Beifuss and Gloria Velarde. Both resource teachers will be supporting teachers in the areas of language development and literacy support, including support for Dual Language Program.

7. CHAIRPERSONS' REPORTS

- DAC Chairperson, Malia Holleron, requested parents to take home the "Parent/Teacher Conference" brochure. She said the brochure has good resources on samples and questions to inquire during parent/teacher conferences. She encouraged parents to share this information with other parents at their school sites. She mentioned that the 2016-17 Needs Assessment Parent Surveys were tallied and the three top topics were: *Advanced Training for parents/The importance of parent engagement, Technology for learning, and Anti-bullying*. Mrs. Holleron said that this morning the DAC/DELAC Executive Board met with the Bylaws Committee members to review the by-laws. She stated that it was a great and very productive meeting; and thanked all of them for their time. She also talked in regards to the English Learner Advisory Committee elections (ELAC) and went over the process with parents. Reminded parents to attend *ELAC/DAC/DELAC Leadership Parent Training* scheduled for September 13, 2016 from 9:30-11:30 a.m. and 5:30-7:30 p.m.
- DELAC Chairperson, Marcos Lopez, thanked parents and principals for submitting their school's representative names and to make sure there was quorum in order to approve the agendas and minutes. Mr. Lopez said that this morning, there was a very informative parent workshop on "How to be prepared for Parent-Teacher Conference". Mr. Lopez encouraged parents to be prepared and to write down their questions before the conference. Mr. Lopez also mentioned the DAC/DELAC Executive Board are preparing for this school year's Parent Training Sessions based on the 2016-17 Needs Assessment Parent Survey results. Mr. Lopez reminded parents to attend and to bring other parents to these sessions.

8. **HIGHLY QUALIFIED TEACHERS** - Assistant Superintendent of Human Resources, Services and Support, Dr. Jeffrey Thiel, shared a PowerPoint presentation on “Highly Qualified CVESD Teachers and Paraprofessionals – Title I Requirements.” Dr. Thiel reviewed the process and requirements on hiring teachers and paraprofessionals at CVESD. Dr. Thiel said that all teachers must have a Cross-cultural, Language and Academic Development (CLAD) Authorization Certificate. Those teachers who wish to deliver content instruction in the primary language must have a BCLAD Authorization Certificate. CVESD has Certificated Staff: (K-6) classroom teachers (1139), 7-11 grade (57), Preschool (35), Special Education (160), and Administrators (180). Dr. Thiel also reviewed the duties and responsibilities of paraprofessionals.
9. **I GOT MY CAASPP RESULTS, NOW WHAT?** – Veterans Principal, Froylan Villanueva, and Veterans Associate Principal, James Rienick, provided a PowerPoint presentation on “Understanding CAASPP and California English Language Development Test (CELDT) Test Reports.” The objectives of this presentation are for parents to gain a better understanding of their child’s CAASPP and CELDT reports, to see the relationship between the English Language Arts (ELA) and Mathematics assessment of CAASPP and the CELDT assessment, and to be prepared to have a deep conversation with their child’s teacher about the academic strengths and needs of their child and how to monitor progress. Mr. Villanueva and Mr. Rienick afforded parents time for table discussion to go review guiding questions.
Resources for Parent Guide, please refer to: <http://www.cde.ca.gov/ta/tg/ca/sbacparentguides.asp> or the District’s website under “Advisory Committee DAC/DELAC.”
10. **DISTRICT COMMUNICATIONS** - DELAC Chairperson, Marcos Lopez, welcomed the new DAC/DELAC Parent School Representatives for 2016-17 school year and recognized them by asking them to stand up.
11. **PUBLIC/ORAL COMMUNICATIONS** – None
12. **ADJOURNMENT** - The meeting adjourned at 1:32 p.m.

Malia Holleron
DAC Chairperson

Marcos Lopez
DELAC Chairperson

Olivia Guerrero
Recording Secretary